



Community-Based Clinician Position Description

RISE is an emerging leader in coordinated care and mental health service delivery in Dane County and the Greater Madison area. We embrace a strengths-based and trauma-informed approach in partnering with others to address the mental health and wellness needs of our community. We value collaboration, learning, and growth. We encourage personal and professional growth in all positions in our agency and seek new talent that will continue to enrich and diversify our workplace perspective and our connection to the community.

The Community-Based Clinician or Senior Community-Based Clinician is responsible for providing family-focused crisis assessment and stabilization, treatment planning, therapeutic clinical interventions, and coordination of services for children and youth with mental health challenges and their families in Dane County. The Community-Based Clinician or Senior Community-Based Clinician works under the direct supervision of the Therapeutic Services Team Supervisor.

As with all positions at our agency, it is the expectation of the individual in this position to fully support the mission, vision and values of the agency, to work in a coordinated manner with other employees, and to demonstrate professional and personal confidence in the service delivery model and approaches taken by the organization.

Position Responsibilities:

Direct Service

1. Provides short-term intensive in-home and community-based stabilization services using a 30-90 day model.
2. Provides brief youth, family, and parent therapeutic support and psychoeducation, skills training, and therapeutic clinical interventions that may include: safety planning, attachment work, motivational interviewing, cognitive and behavioral therapy techniques, communication skills, boundary setting, etc.
3. Completes a strength-based assessment which includes administering assessment measures and works collaboratively with the treatment team to formulate a culturally relevant crisis plan and plan of care.
4. Initiates contacts with other agencies and service providers in Dane County to develop and maintain resources for youth with mental health challenges and their families.
5. Demonstrates provision of a strengths-based philosophy to help youth and families meet their needs and realize their vision of the future.
6. Provides phone and on-site crisis assessment, intervention and stabilization services in accordance with the needs of the youth and family; includes ability and willingness to work some evenings.
7. Assists with the coordination of community-based alternatives (i.e. informal respite, transportation, in-home supports, etc.) to inpatient hospital admissions.

8. Assists, when indicated, with placement of enrolled program participants in inpatient hospital facilities and works closely with inpatient facility staff toward timely discharge by coordinating community-based transition and stabilization plans.
9. Facilitates monthly team meetings and maintains regular contact with team members (school personnel, hospital staff, County social workers, other community providers, program participants, families) to the extent needed to assist the family in successfully meeting treatment goals.
10. Evaluates progress in reaching goals and assists with development and implementation of transition planning.

Administration

1. Completes all necessary referral/enrollment paperwork with the family.
2. Completes all program participant-related paperwork and information on the agency management information system (i.e. assessments, crisis plans, plans of care, service authorizations, participant notes etc.) according to established timelines.
3. Completes all program-related paperwork and enters information in data system (i.e., program participant data, logs, expense forms etc.) in a timely manner.

Program Development & Implementation

1. Works collaboratively as a member of the Therapeutic Services Team, including providing participant coverage when absent and sharing coverage for others' absences.
2. Continually develops clinical skills through regular clinical/reflective supervision, group participant consultation, training, and independent study.

Agency

1. Engage in ongoing examination of and engagement with one's own biases and continued work toward cultural humility.
2. Work with everyone embracing different perspectives and life experiences beyond one's own experience and perspective.
3. Attends and actively participate in program meetings and agency meetings.
4. Follows RISE's confidentiality guidelines to ensure program participant privacy.
5. Follows RISE's policies and procedures as cited in the Employee Handbook.
6. Performs other duties as requested by the direct supervisor or agency director that enhance the overall agency operation.
7. Holds a valid driver's license, has access to reliable transportation, and has a driving record that enables purchase of automobile insurance, in accordance with agency guidelines.
8. Any and all additional tasks as assigned.

Required Qualifications:

- Master's Degree in counseling, social work, psychology, or closely related field
- Current training license or ability to attain within 3 months of hire (APSW, MFT, LPC-IT)
- Actively pursuing clinical licensure (LCSW, LMFT, LPC)
- Ability to drive self and others via vehicle
- Daily access to a reliable vehicle, with valid drivers' license and insurance

- Demonstrated written and verbal communication skills
- Demonstrated experience working with individuals or families on issues related to mental health, community resources usage, care coordination and advocacy
- Experience working with others from diverse cultural backgrounds
- Commitment to strength-based, recovery-focused, trauma-informed programming
- Demonstrated ability to work as a member of a team and maintain positive collaboration with others within and outside an organization.
- Proficient computer skills, specifically in current versions of Microsoft Word, Excel, Outlook and Power Point; and willingness to learn new skills as needed or required
- Ability to pay attention to detail and a commitment to quality and the timely completion of duties

Additional Required Qualifications for Senior Community-Based Clinician

- Master's Degree in counseling, social work, psychology, or closely related field
- Holds and maintains valid Clinical License (LPC, LMFT, LCSW)

HIPAA Regulations:

As a required part of employment with RISE, the employee must preserve all rights and protections under the Health Information Portability and Accountability Act (HIPAA) of 1996 for the consumer population served by this agency; it is the obligation of the employee to ensure that private health information is protected and that disclosures are permitted only with appropriate authorization. The employee is required to comply with all Federal and State regulations as part of the organization's HIPAA training which describes the policies and procedures for the agency.

Physical Demands:

While performing the office-related duties of this job, the employee is required to sit at a desk and computer for long periods of time, is occasionally required to stand; use hands and fingers to operate and handle keyboards and computer controls. May be requested to lift materials of up to 20 lbs. Specific vision abilities required include close vision reading. The position requires sitting, standing, stooping, bending, lifting, walking, climbing, speaking and driving. The functions of this position are varied in nature and require the ability to make clear and concise presentations and to respond in an effective and appropriate manner during crisis. The employee is required to communicate effectively via verbal, audible and written means.

Performing the offsite duties of this position involves employees sitting, standing, stooping, bending, lifting, walking, climbing, and speaking. The functions of this position are varied in nature and require the ability to make clear and concise presentations, and to respond in an effective and appropriate manner during crisis.

The Community-Based Clinician or Senior Community-Based Clinician may be requested to lift children and/or materials of up to 20 lbs. unassisted, while also accessing a second-story location. This position requires dexterity with ability to push, pull, carry, balance and kneel to assist and perform activities with children. The employee must be able to supervise children through sight and sound. This position requires routine local driving. Specific vision abilities required include close and distance vision.

Application Instructions:

Send completed application form and resume to hr@risewisconsin.org

Alternatively, fax to (608) 250-6637 or mail to:

Attn: Human Resources

RISE

2120 Fordem Ave

Madison, WI 53704

If you need technical assistance or an accommodation during the application/hiring process, please email us at hr@risewisconsin.org or call (608) 250-6334.

- Application Form available at www.risewisconsin.org
- Application packet must be complete to be considered.
- Applications will be reviewed upon receipt.
- Please submit your application as soon as possible for early consideration. Position will remain open until filled.
- Criminal background check is required for employment.
- Valid Wisconsin Driver's License, access to reliable transportation, and automobile insurance are required

RISE is an Affirmative Action/Equal Opportunity employer. RISE offers equal employment opportunities to all employees and applicants for *employment, upgrading, demotion or transfer, recruiting, layoff or termination, rates of pay or other forms of compensation, selection for training including apprenticeship insofar as it is within our control* without regard to race, color, religion, sex, sexual orientation, national origin or ancestry, income level or source of income, arrest record or conviction record, less than honorable discharge, gender identity, physical appearance, political beliefs, student status, genetic information, marital status, age, disability, or any classification protected by federal, state, or local laws.

The information written in this job description indicates the general nature and level of the work to be performed. This job description is not designed to contain or be interpreted as totally comprehensive of every job duty, responsibility, or qualification required by an employee assigned to this position. While employed in this position, an employee may be required to perform other duties not listed in the description. This document does not create an employment contract, implied or otherwise, other than an "at-will" employment relationship. RISE retains the discretion to add duties or change the duties of this position at any time.