

Community Partnerships (CP) is an emerging leader in coordinated care and mental health service delivery in Dane County and the Greater Madison area. We embrace a strengths-based approach in partnering with others to address the mental health and wellness needs of our community. We value collaboration, learning, and growth. We encourage personal and professional growth in all positions in our agency and seek new talent that will continue to enrich and diversify our workplace perspective and our connection to the community.

We have an opportunity for a skilled professional to join our Transition to Independence Program (TIP). The Transition Specialist is responsible for providing comprehensive case management services and support aimed at reducing the impact of serious mental health challenges in young adults (aged 18-30).

Job Title: Transition Specialist

- Required Qualifications:**
- Bachelor's Degree in social work, psychology, or closely related field
 - Minimum of 2 years relevant experience working with individuals with serious mental health challenges, such as crisis stabilization needs.
 - Demonstrated written and verbal communication skills
 - Experience working with others from diverse cultural backgrounds
 - Commitment to strength-based, trauma-informed, recovery-focused programming
 - Demonstrated ability to work as a member of a team
 - Basic computer proficiency with Microsoft Office products (Word and Outlook) and/or other web-based databases

- Preferences:**
- Knowledge of Dane County's adult community resources, including evidence-based mental health treatment services
 - Specialized knowledge/experience providing transition services to young adults
 - Current Comprehensive Community Services (CCS) certification
 - Experience providing home- and community-based services
 - Demonstrated flexibility, initiative, and creativity
 - Bilingual language skills
 - Basic knowledge of effective strategies, such as Motivational Interviewing, Dialectical Behavioral Therapy, Assertive Community Treatment, the Transition to Independence Process Model, Cognitive Behavioral Therapy, etc.
 - Knowledge of Dane County Juvenile Court System

- Job Duties:**
- Utilize effective strategies to engage participants, enhance motivation, and encourage meaningful goal planning and progress
 - Provide assessment and response when needed to assertively respond to crisis and monitor system-wide service facilitation
 - Provide supportive counseling and case management services that are trauma-informed, culturally relevant, and non-stigmatizing
 - Develop comprehensive individualized assessments, crisis plans, recovery plans, and other related paperwork including Chapter 51 status reports
 - Assist the adult consumer with identifying and establishing natural and professional supports in the community
 - Maintain contact with consumers to a degree sufficient to support effective engagement as well as monitor and assist progress
 - Evaluate progress in reaching stabilization goals and make recommendations for higher or lower levels of care as appropriate
 - Consult regularly with supervisor and colleagues regarding consumer needs and progress utilizing a team approach
 - Attend and actively participate in program and agency meetings

Physical Demands: While performing the duties of this job, the employee is required to sit at a desk and computer for long periods of time, is occasionally required to stand; use hands to finger, handle or feel; reach with hands and arms; stoop, kneel, crawl and/or crouch. May be requested to lift materials of up to 35 lbs. Specific vision abilities required include reading computer screen and written documents; close vision, color vision and ability to adjust focus. Communicate effectively via verbal, audible and written means. Regular travel by car required.

Work Conditions/Hours: Heated and air conditioned open office/office environment. Work in community not limited to homes, community centers, hospitals/clinics, etc. Noise level is usually low to moderate. Will be required to regularly travel locally (non-local on occasion) and work offsite. Monday through Friday with some scheduling flexibility expected to meet staff and program needs.

Application Instructions: Send completed [Application Form](#), cover letter and resume to:
Attn: Human Resources
Community Partnerships, Inc.
1334 Dewey Court
Madison, WI 53703

Alternatively, fax to (608) 250-6637 or e-mail to hr@commpart.org

If you need technical assistance or an accommodation during the application/hiring process please email us at hr@commpart.org or call (608) 250-6334.

- **Application Form** available at www.community-partnerships.org. Application packet must be complete to be considered.
- Applications will be reviewed upon receipt. Please submit your application as soon as possible for early consideration. Position will remain open until filled.
- Criminal background check is required for employment.
- Valid Wisconsin Driver's License, access to reliable transportation, and automobile insurance according to agency guidelines are required.

Community Partnerships is an Affirmative Action/Equal Opportunity employer.