

Submit to:
AFFIRMATIVE ACTION
affirmativeaction@commpart.org



**COMMUNITY
PARTNERSHIPS**

APPLICANT DATA SHEET

First Name _____
Last Name _____
Position applied for _____

Please note: completion of this form is voluntary. Community Partnerships, Inc., in accordance with its contracts, is collecting this information to comply with the City of Madison Affirmative Action Ordinance. The disclosure of the following information is voluntary and allows us to meet federal government reporting requirements and evaluate the effectiveness of our recruitment efforts.

This form will be removed from your application. The data will be kept confidential and will not be used in making employment decisions. Refusal to provide this information will not subject you to any adverse treatment in accordance with City of Madison policies and ordinances, which forbids discrimination-based on this information.

Gender: ☐ Male ☐ Female ☐ Non-binary

Racial and/or Ethnic Heritage (please check all that apply)

☐ **Black or African American not Hispanic/Latino origin** (A person having origins in any of the Black racial groups of Africa)

Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand or Vietnam)

☐ **Hispanic or Latino** (A person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture or origin, regardless of race)

☐ **Native Hawaiian or Other Pacific Islander not Hispanic/Latino origin** (A person having origins in any of the original peoples of Hawaii, Guam, Samoa or other Pacific Islands)

☐ **Native American or Alaskan Native not Hispanic/Latino origin** (A person having origins in any of the original peoples of North and South America, including Central America, and who maintain tribal affiliation or community attachment)

☐ **White not Hispanic/Latino origin** (A person having origins in any of the original peoples of Europe, the Middle East or North Africa)

☐ **Asian not Hispanic/Latino origin.** (A person having origins in any of the original peoples of the

☐ **Two or more races not Hispanic/Latino origin** (All persons who identify with more than one of the above races)

Disability: Do you have a disability?

☐ Yes* ☐ No

*Community Partnerships considers a person with a disability anyone who meets the definition under either the American with Disabilities Act or the Wisconsin Fair Employment Act.

It is the policy of Community Partnerships to provide reasonable accommodations to qualified individuals with a disability who are applicants for employment or employees. If you need reasonable accommodation(s) during the application process due to disability related functional limitations, please notify the Human Resources Specialist at (608) 210-0105; tanya.graham@commpart.org

I need an accommodation in the application/hiring process: ☐ Yes** ☐ No

If yes, the accommodation requested is:

**You will be required to provide written verification from a doctor or other authorized person confirming your disability and indicating reasonable accommodation.

Veteran Status: (please check one)

☐ Veteran - Defined under one or more of the following:

☐ Served on active duty for a period of more than 180 days, and any part of which occurred between 8/5/64 – 5/7/75 and were discharged or released other than dishonorably; or,

☐ Was discharged or released from active duty for a service connected disability if any part of the active duty was performed between 8/5/64 – 5/7/75; or,

☐ Served on active duty in the U.S. military, ground, naval, or air service during a war or in a campaign or expedition for which a campaign badge has been authorized (such as The Persian Gulf, El Salvador, Grenada, Lebanon, Panama, Southwest Asia, Haiti, Somalia & Bosnia); or,

☐ Served on active duty in the U.S. Military, ground, naval or air service during the one-year period beginning on the date of discharge or release from active duty (recently separated veteran).

☐ Non-veteran

How did you learn about this vacancy?

☐ Employment Agency:

☐ Agency website www.commpart.org

☐ Online job search engine:

☐ Word of mouth (friend, employee, etc.):

☐ Other:

FOR HUMAN RESOURCES DEPARTMENT USE ONLY:

Position (s) Applied for is Open: ☐ Yes ☐ No

Position(s) Considered For:

Date: