

**Community Partnerships has an opportunity for a skilled professional to join our Case Management team. In partnership with Dane County, Community Partnerships is responsible for providing wrap around case coordination services for children and adolescents with severe emotional disturbance and their families.**

**Job Title: Case Coordinator**

**Qualifications:**

- Minimum of Bachelor's Degree in social work, psychology or closely related field
- Demonstrated experience working with individuals or families on issues related to mental health, community resources usage, case management and advocacy
- Experience/Knowledge of wraparound systems of care
- Demonstrated written and verbal communication skills
- Experience working with others from diverse cultural backgrounds
- Commitment to strength-based, recovery-focused, trauma-informed coordinated care
- Demonstrated ability to work as a member of a team
- Basic computer proficiency

**Preferences:**

- Knowledge of Dane County Juvenile Court system
- Knowledge of Dane County's community resources which benefit children and families
- Demonstrated flexibility, initiative, and creativity
- Good public relations skills

**Job Duties:**

- Assemble and coordinate family-centered treatment teams consisting of community supports and other professionals.
- Facilitate monthly team meetings.
- Complete a strengths-based assessment which includes administering assessment measures and work collaboratively with the treatment team to formulate a culturally relevant crisis plan and plan of care with measureable outcomes.
- Collaborates with other agencies, private treatment providers, and other systems to the extent needed to assist the family in successfully meeting treatment goals.
- Evaluate progress in reaching goals and assist with development and implementation of transition planning.
- Attend court hearings to advocate for and support the client, family, and team.
- Ability to travel within the state as needed.
- Complete all necessary client and program-related paperwork according to established timelines and in accordance with CCF program practice standards.

**Work Hours:** Monday through Friday. Some evenings may be required. Weekly on-call rotation with other staff members in the CCF Program is voluntary.

**Application Instructions:** Send completed **Application Form, cover letter and resume to:**

Attn: Human Resources  
Community Partnerships, Inc.  
1334 Dewey Court  
Madison, WI 53703

Alternatively, fax to (608) 250-6637 or e-mail to [hr@commpart.org](mailto:hr@commpart.org)

- **Application Form available at [www.community-partnerships.org](http://www.community-partnerships.org).** Application packet **must be complete** to be considered.
- Position will remain open until filled.
- Criminal background check is required for employment.
- Valid Wisconsin Driver's License, access to reliable transportation, and automobile insurance are required.

**Community Partnerships is an Affirmative Action/Equal Opportunity employer.**